

Working student (m|f|d) – Process documentation

Our Passion - Be a part of it!

Originally emerging from a research project, indurad has been developing innovative sensor solutions for the global leading raw materials industry since 2008. From our headquarters in Aachen, our team of 150 fantastic employees ensures that our high-quality solutions lead to more safety and reduced greenhouse emissions in the bulk and raw materials industry around the world.

indurad combines the dynamics of a start-up with the energy and ideas of a large corporation – that's what makes us unique! We are a diverse team of talented, innovation-driven individuals focused on making a positive impact on a large scale.

But there's still something missing – and that's you!

We are looking for a **working student (m|f|d) – process documentation** to join our product development team at our headquarters in Aachen as soon as possible.

What can you expect?

- You will support our product development team in maintaining and further developing our wiki, ensuring that information is clearly organised, up to date and easy to find.
- Working alongside our specialist departments, you will document processes and help to ensure that knowledge is preserved in a transparent and sustainable manner.
- You will create and maintain process descriptions as well as role and responsibility models (RACI matrices).
- You will visualise business processes and information flows in clear process diagrams and make complex workflows easy to understand.
- You ensure that process diagrams, descriptions and documentation are consistent and up to date.
- You help to document changes and revisions in a traceable manner, thereby contributing to high-quality documentation.

What should you bring?

- You are studying Technical Communication, Mechanical Engineering or a similar technical degree programme.
- Ideally, you have already gained some initial practical experience with product development and business processes.
- You are interested in technical documentation and, ideally, have some basic knowledge of wiki systems (e.g. FOSWiki or Confluence), process modelling and modelling tools (e.g. draw.io).
- You are confident in using standard MS Office applications.
- You feel comfortable in an international environment: you have good German and English skills and are confident using them.

What do we offer you?

- For this role, we offer an hourly wage of between €15 and €17 gross, depending on experience and qualifications.
- Early riser or night owl - Thanks to home office and flexible working time models (full or part-time) you can organise your working day yourself
- You will become part of our team and receive direct and professionally sound training and support
- We offer you a workplace with a feel-good factor: bright, modern premises, ergonomic equipment, drinks, free parking and enough space for your own initiative and development opportunities - all this is important to us so that you feel completely at ease!
- Direct lines to management and superiors, open communication, respectful interaction and a relaxed dress code are just as important to us as a lively "you" culture

Perfect Match?

We want to make it easy for you!

Our recruiting expert Bianca Just looks forward to receiving your resume (max. 5 MB) with your salary expectations and desired start date via email at job@indurad.com or through direct application via our application form.

Find more job openings at [our careersite](#).